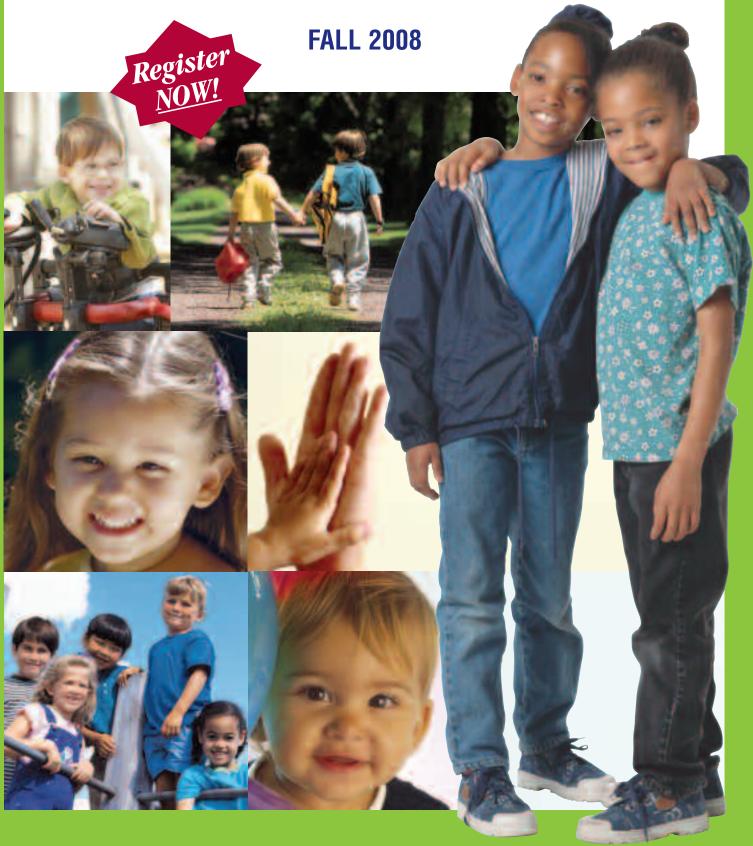
Virginia Department of Social Services

Professional Development Catalog for Child Care Professionals



Inside front cover does not print.

**Calendar fold-out** 



### August 2008

### Dear Colleagues:

The Virginia Department of Social Services (VDSS) is excited to continue offering learning opportunities for early/school-age care and education professionals. The training courses are designed to help professionals complete annual licensing training requirements, earn community college credit through the endorsement program and earn continuing education units (CEUs) to maintain professional credentials.

The professional development courses in this catalog challenge early/school-age care and education professionals to increase their knowledge and develop creative ways to design and maintain nurturing and engaging learning environments for children. If you are unsure of which training courses are best for you, take a few moments and think through your day. Consider the times that more knowledge would enable you to handle challenging situations. Think about your goals and career path. Ultimately, consider the skills that will enable you to offer quality care and learning opportunities for children. These considerations will help you select classes that are meaningful and beneficial to your professional growth and development.

More than ever this career field is expanding and professionals have more opportunities to grow. This year Governor Kaine created the Office of Early Childhood Development. The new office will expand access to development programs for children from birth to age five. Virginia's Community Colleges successfully developed a statewide curriculum in early childhood education, which provides opportunities for students seeking applied degrees that prepare them for the workforce. Institutions of higher learning continue to collaborate on articulation agreements that enable professionals to have a seamless path from community college to the university in pursuit of a bachelor's degree. For more information on early/school-age care and education initiatives visit <a href="http://myfuture.vccs.edu/earlychildhood/">http://myfuture.vccs.edu/earlychildhood/</a>.

Please challenge yourself to learn more about child development by taking a new course, reading an early childhood development book, joining a professional association or starting a professional development discussion group. I encourage you to take this opportunity to increase your knowledge of early/school-age care and education so that you are better informed, and the children in your care will benefit now, as well as years from now.

Thank you for your dedication to children and quality child care in Virginia.

Sincerely,

Zelda Boyd, Acting Quality Program Manager Office of Early Childhood Development, Virginia Department of Social Services

### **TABLE OF CONTENTS**

	New Registration Procedures	4
	SPECIAL PROGRAMS  VDSS Early Childhood Endorsement Program (ECEP)  Medication Administration Training (MAT) Program	
	VIRGINIA PROFESSIONAL DEVELOPMENT CAREER LATTICE - Pull-out Document	
NEW	Ages and Stages of Development for Infants and Toddlers.  Children and Nature: Habitat Play Areas for Child Care Professionals  Creating an Appropriate Learning Environment for Infants and Toddlers  Every Teacher is a Brain Surgeon - Exploring Brain Development - Part 1  Growing Wild with Your Class.  Guiding the Behaviors of Infants and Toddlers  Nurturing Productive Partnerships with Parents.  Observation and Recording: It's Not Always Obvious  Planning Activities for Infants and Toddlers  Playground Safety  Preventing Injuries in the Child Care Environment  Reframing Discipline Part 1: From Stopping Misbehavior to Teaching Skills	. 12 . 13 . 14 . 14 . 15 . 16 . 16
	ADDITIONAL EDUCATIONAL OPPORTUNITIES	
	Distance Learning Read-A-Book Program Video Series Child Abuse and Neglect Online Course National Program for Playground Safety (NPPS) Online Training Opportunities.	. 20
	Additional Training Resources Training Information for Provider Success (TIPS) Calendar Director's Toolbox Virginia Child Care Provider Scholarship Program Early Care and Education Resource Documents Virginia Department of Health, Division of Injury and Violence Prevention. Virginia Child Care Resource and Referral Network (VACCRRN) Square One Virginia Department of Labor and Industry, Division of Registered Apprenticeship 1-2-3 READ! Virginia.	. 21 . 21 . 21 . 22 . 22



### Early/School-age Care and Education Professional's Classes

### **REGISTRATION INFORMATION**

# ATTENTION! REGISTRATION PROCEDURES HAVE CHANGED! PLEASE REVIEW CAREFULLY!

The new Office of Early Childhood Development, a part of the Virginia Department of Social Services, provides classes throughout the Commonwealth of Virginia for early/school-age care and education professionals. This catalog includes the following:

- Classes for the Fall 2008 Semester including a pull-out calendar of classes by region
- Additional Educational Opportunities
- Virginia Professional Development Career Lattice pull-out document

The VDSS training catalog may also be viewed at <a href="http://www.dss.virginia.gov/family/cc/development\_catalog.cgi">http://www.dss.virginia.gov/family/cc/development\_catalog.cgi</a>. These classes are open to early/school-age care and education professionals from:

- · Licensed child day centers
- · Religiously exempt child day centers
- Certified preschools
- · Head Start programs
- · Licensed family day homes
- Family day homes approved by a family day system
- Voluntarily registered family day homes
- Unregulated child care providers paid by local departments of social services
- Public school preschool programs
- Other early/school-age care and education professionals

### **NEW REGISTRATION PROCEDURES AND PAYMENT OPTIONS**

### Tips

- Carefully review the catalog and the **new** registration procedures and payment options.
- Use the fold-out of the Fall 2008 Calendar of Classes by Region to help locate classes in your area.
- Photocopy the VDSS Class Registration Form as needed and complete one form per participant. (Please note this is a change!)

### To Register for Classes by Mail

- Complete the VDSS Class Registration Form (one per participant).
- Make a copy of the completed VDSS Class Registration Form for your records before you mail it!
- Mail the form with your payment made payable to:

### **COMMUNITY COLLEGE WORKFORCE ALLIANCE (CCWA)**

ATTN: Child Care Classes (NR) P.O. Box 85622 Richmond, VA 23285-5622

- CCWA will mail class confirmation letters and directions once registrations have been received.
- If the class is filled or your registration arrives late, your payment will be returned to you.
- A \$15 fee will be charged on checks returned for insufficient funds.

Early/School-age Care and Education Professional's Classes

# REGISTRATION INFORMATION ATTENTION! REGISTRATION PROCEDURES HAVE CHANGED! PLEASE REVIEW CAREFULLY!

### To Register for Classes by Fax (Credit Card Payments Only!)

• Fax your completed Registration Form (credit card payment information must be completed) to: (804) 371-3414

### To Register ONLINE (Credit Card Payments Only!)

- GO TO www.ccwa.vccs.edu
- Click on the tab on the left side of the screen: VDSS Child Care Training
- Select your class
- Complete the Online Registration Form (credit card payment information must be completed)
- Click Submit

NOTE: Registration forms and payments must be received by CCWA no later than one week prior to the class date. No late registration will be accepted. CCWA will mail out class confirmation letters once registrations have been received.

### **Attending Classes**

- You must bring your class confirmation letter to the class in order to be admitted and to receive a certificate.
- Do not attend the class unless you receive a confirmation letter.
- If you have not received a confirmation letter at least one week prior to the class date, please call the CCWA office at (804) 523-2298 or email <a href="mailto:VDSSclasses@ccwa.vccs.edu">VDSSclasses@ccwa.vccs.edu</a>.
- Walk-ins are NOT allowed. People who arrive at a class without pre-registering will not be admitted.
- If you are unable to attend or plan to send a substitute in your place, please call the CCWA office as soon as possible at (804) 523-2298.
- **Be on time**. Review directions and a map in advance to avoid getting lost. Hours will be reduced on the training certificate if you arrive late or leave early.
- Children are NOT allowed at VDSS classes. Participants bringing children will not be admitted.

### Refunds

Participants may withdraw up to five business days before the class is scheduled to begin and receive a refund. No refunds are provided after this time. **To withdraw from a class, you must notify CCWA in writing**. Refund checks come from the Virginia State Treasury office and generally **will take six weeks to process**.

### **Cancelled Classes**

Each class is offered on the condition of adequate enrollment; CCWA reserves the right to cancel or discontinue any class because of low enrollment or for other reasons deemed sufficient. CCWA reserves the right to make the necessary changes in this schedule that may be dictated by enrollment, personnel requirements, or availability of facilities. If a class is cancelled by VDSS or CCWA, a credit will be issued toward a future class.

### **NEW! Continuing Education Units (CEUs)**

In addition to the clock hours you will earn for each class, all VDSS early/school-age care and education professional's classes now offer CEUs. The number of CEUs awarded depends upon successful class completion and varies according to class length. 0.1 CEU is awarded for each hour of actual instruction (e.g., a 4-hour class = 0.4 CEUs).

The Community College Workforce Alliance (CCWA) is a partnership between J. Sargeant Reynolds Community College and John Tyler Community College to serve the workforce and economic development needs of the region.

### TRAINING CLASSES AND FEES FOR FALL 2008

	TOPIC/TITLE	COURSE NUMBER	FEES PER PERSON	PAGE Number
	Ages and Stages of Development for Infants and Toddlers (4 hours)	CHLD 2011	\$10.00	Page 12
W	Children and Nature: Habitat Play Areas for Child Care Professionals (6 hours)	CHLD 2021	\$25.00	Page 12
	Creating an Appropriate Learning Environment for Infants and Toddlers (4 hours)	CHLD 2012	\$10.00	Page 13
	Every Teacher is a Brain Surgeon – Exploring Brain Development – Part 1 (4 hours)	HLTH 2124	\$10.00	Page 13
W	Growing Wild with Your Class (6 hours)	CHLD 2020	\$25.00	Page 14
	Guiding the Behaviors of Infants and Toddlers (4 hours)	CHLD 2014	\$10.00	Page 14
	Nurturing Productive Partnerships with Parents (4 hours)	CHLD 2006	\$10.00	Page 15
	Observation and Recording: It's Not Always Obvious (4 hours)	CHLD 2007	\$10.00	Page 15
	Planning Activities for Infants and Toddlers (4 hours)	CHLD 2013	\$10.00	Page 16
SED	Playground Safety (3 hours)	CHLD 2019	\$10.00	Page 16
SED	Preventing Injuries in the Child Care Environment (4 hours)	CHLD 2009	\$10.00	Page 17
	Reframing Discipline Part 1: From Stopping Misbehavior to Teaching Skills (4 hours)	CHLD 2008	\$10.00	Page 17

### **VDSS CLASS REGISTRATION FORM**

Name. Last:	First:		Full Middle:	
Date of Birth: Month: Day:	Year:	Gender: 🔲 N	Male	
Have you ever attended or been employed by a V	rirginia community college?	☐ Yes ☐ No	If yes, please provide your EM	PLID:
Are you a U.S. citizen?	o, what is your country of ci	tizenship?		
What is your current citizenship status with the U	nited States?	the United States	I am requesting visa status	
Residency status: $\square$ Alien Permanent $\square$ Al	ien Temporary 🔲 Natura	lized		
Is English your native language? $\ \square$ Yes $\ \square$	No			
Racial / ethnic group (optional):	dian 🔲 Asian or Pacific Is	slander 🔲 Black 🖵	Hispanic  White  Oth	ner:
E-mail address:		Hor	me phone: ( )	
Home address:				
City:		State:		Zip:
City or county of residence:				
Employer business name:				
Employer business phone: ( )	, ex	tension:	Business fax: ( ) _	
Employer business address:		City:	State:	Zip:
Please enroll me in the following  Course Number Registration No. Course Title  ———————————————————————————————————	9	Date	Location	Cost
Payment Information  ☐ Check (make payable to CCWA)				
☐ Credit Card ☐ Visa ☐ MasterCard Cr	edit card #:		Expiration	date:
Cardholder's name (please print):				
Agency / corporate card?  No  Yes Empl	oyer name:		EIN no:	
*Social Security number:				
Mail the form with your payment made	payable to:			
Community College Workforce Alliance ATTN: Child Care Classes (NR) P.O. Box 85622 Richmond, VA 23285-5622 OR	(CCWA)			

For questions, please call CCWA at (804) 523-2298 or email *VDSSclasses@ccwa.vccs.edu*. To view the catalog, visit the Virginia Department of Social Services Web site at <a href="http://www.dss.virginia.gov/family/cc/development\_catalog.cgi">http://www.dss.virginia.gov/family/cc/development\_catalog.cgi</a>.

\*SSN is required in order to register per Section 6050S of the Restructuring and Reform Act of 1998. The VCCS will only use your social security number in accordance with federal and state reporting requirements, and for identification and research purposes within the VCCS. It shall not permit further disclosure unless required or authorized by the Family Educational Rights and Privacy Act of 1974, 20 U.S.C. Code 1232G, or pursuant to your obtained consent.

**Fax** this form with credit card information to: (804) 371-3414.

NOTES:



# VIRGINIA DEPARTMENT OF SOCIAL SERVICES (VDSS) EARLY CHILDHOOD ENDORSEMENT PROGRAM (ECEP)

In order to meet the need for highly qualified early childhood and child care providers, the Virginia Department of Social Services (VDSS) has offered training on the care, development, health, and safety of young children for many years. In recognition of the increased need for more structured early childhood professional development options, the Office of Early Childhood Development, a part of the Virginia Department of Social Services, has established the Early Childhood Endorsement Program (ECEP). This program is designed to provide a comprehensive foundation of knowledge for working with children of specific ages.

The ECEP is a collaboration between the Office of Early Childhood Development, the Virginia Community College System (VCCS), and the Community College Workforce Alliance (CCWA).

The VDSS Early Childhood Endorsement Program provides two options: the Infant and Toddler Endorsement (ECEP – IT) and the Preschool Endorsement (ECEP – PS). The ECEP consists of courses offered regularly by VDSS that have been enhanced with project work and assessment tools. All ECEP courses are taught by CCWA adjunct faculty.

### To Participate

Individuals who participate in the VDSS Early Childhood Endorsement Program (Infant and Toddler Endorsement or Preschool Endorsement) must:

- Register to attend component courses as outlined on page 9.
- Attend all required courses.
- Receive written and project assessments from the instructor at the end of each class (15-30 minutes).
- Complete all written and project assessments.
- Keep completed assessments until the end of each semester. At the end of each semester, submit all completed assessments for each ECEP course completed to VDSS for grading.
- Receive a passing score for each required course to receive the VDSS Early Childhood Endorsement.

Early childhood and child care professionals who are successful will receive the VDSS Early Childhood Endorsement and will be eligible to apply for three college credits.

### **College Credit**

Upon completion of either of the Early Childhood Endorsements (Infant and Toddler or Preschool), participants may choose to apply for college credit. To be eligible to apply for college credit, individuals must:

- 1. Keep all materials included in the program (participant handouts and texts, and all completed, graded assessments and projects) in a portfolio for future review. Information on developing and submitting a portfolio for review to receive college credit will be distributed to successful candidates with the awarding of the VDSS ECEP certificate of completion.
- 2. Achieve a grade-point-average (GPA) of 2.0 or better on all class materials submitted for the ECEP.

Registration information and forms can be found in this catalog on pages 2 - 5 or online at: http://www.dss.virginia.gov/redirect/?83.

### **VDSS EARLY CHILDHOOD ENDORSEMENT PROGRAM (ECEP)**

### I. Infant and Toddler Endorsement (ECEP-IT)

The ECEP – IT consists of the following 12 courses. Each course will be offered once per year as outlined below:

### **Each Spring**

Beyond Babble: Exploring Early Language Development Child Abuse and Neglect: Recognition and Reporting Health Screening for Child Care Professionals Understanding Temperaments to Help Infants and Toddlers Learn and Develop

### **Each Fall**

Part 1 - Ages and Stages of Development for Infants and Toddlers (pg 12)

Part 2 - Creating an Appropriate Learning Environment for Infants and Toddlers (pg 13)

Part 3 - Planning Activities for Infants and Toddlers (pg 16)

Part 4 - Guiding the Behaviors of Infants and Toddlers (pg 14)

Nurturing Productive Partnerships with Parents (pg 15)

Observation and Recording: It's Not Always Obvious (pg 15)

Preventing Injuries in the Child Care Environment (pg 17)

### **Self-Study**

Early Childhood Theorists

(For registration information contact: ecep@dss.virginia.gov or (804) 726-7468)

### II. Preschool Endorsement (ECEP-PS)

The ECEP – PS consists of the following 12 courses. Each course will be offered once per year as outlined below:

### **Each Spring**

Part 1 - Ages and Stages of Development of Preschoolers Ages Three to Five

Part 2 - Creating an Age Appropriate Learning Environment for Preschoolers

Part 3 - Planning Age and Stage Appropriate Activities for Preschoolers

Part 4 - Guiding the Behaviors of Preschool Children Ages Three to Five

Child Abuse and Neglect: Recognition and Reporting

Health Screening for Child Care Professionals

### **Each Fall**

Every Teacher is a Brain Surgeon - Exploring Brain Development - Part 1 (pg 13) Nurturing Productive Partnerships with Parents (pg 15) Observation and Recording: It's Not Always Obvious (pg 15)

Preventing Injuries in the Child Care Environment (pg 17)

Reframing Discipline Part 1: From Stopping Misbehavior to Teaching Skills (pg 17)

### **Self-Study**

Early Childhood Theorists

(For registration information contact: <u>ecep@dss.virginia.gov</u> or (804) 726-7468)

### **Registration Information**

Registration information and forms may be found in this catalog on pages 2 - 5 or online at: http://www.dss.virginia.gov/redirect/?83.

### **Additional Information**

Contact: ecep@dss.virginia.gov, or (804) 726-7468.



### **MEDICATION ADMINISTRATION TRAINING (MAT) PROGRAM**

MAT Requirements for Licensed and Regulated Child Day Programs



# Code of Virginia Drug Control Act CHAPTER 34. § 54.1-3408. Professional use by practitioners.

N. In addition, this section shall not prevent the administration of drugs by a person to a child in a child day program as defined in § 63.2-100 and regulated by the State Board of Social Services or the Child Day Care Council, provided such person (i) has satisfactorily completed a training program for this purpose approved by the Board of Nursing and taught by a registered nurse, licensed practical nurse, doctor of medicine or osteopathic medicine, or pharmacist; (ii) has obtained written authorization from a parent or guardian; (iii) administers drugs only to the child identified on the prescription label in accordance with the prescriber's instructions pertaining to dosage, frequency, and manner of administration; and (iv) administers only those drugs that were dispensed from a pharmacy and maintained in the original, labeled container that would normally be administered by a parent or guardian to the child.

### **Standards for Licensed Child Day Centers**

The regulation for child day centers contains a standard (22 VAC 15-30-310.D) that goes beyond the requirements of the law and requires medication administration training for anyone who administers prescription AND non-prescription medications.

Child Day Programs	Medication Administration Training
Child day centers (licensed)	Training required for administration of Prescription <b>and</b> Non-Prescription medications
Family day homes (licensed)	Training required only for administration of Prescription medications
Religiously exempt child day centers (regulated)	Training required only for administration of Prescription medications
Voluntarily registered family day homes (regulated)	Training required only for administration of Prescription medications
Family day homes approved by a (licensed) Family Day System	Training required only for administration of Prescription medications
Certified preschools (regulated)	Training required only for administration of Prescription medications

Reminder: The *Medication Administration Training for Child Day Programs* teaches BEST PRACTICE and covers the administration of all medications, both prescription and non-prescription.

### **Additional Information**

- To find Medication Administration Training (MAT) and Pre-Medication Administration Training (PMAT) classes, visit the VDSS Web site at: <a href="https://www.dss.virginia.gov/redirect/?83">www.dss.virginia.gov/redirect/?83</a>, click on TIPS (Training Information for Provider Success) Calendar and scroll through the class listings. Be sure to contact the class sponsor for class details or registration information.
- To contact an approved Medication Administration Training (MAT) trainer, visit the VDSS Web site at: <a href="https://www.dss.virginia.gov/redirect/?83">www.dss.virginia.gov/redirect/?83</a>, click on (MAT) Medication Administration Training, click on Find a MAT Trainer Near You.
- For questions specific to the MAT Program contact: MAT@dss.virginia.gov.

PULL OUT LATTICE

# Commonwealth of Virginia

# PROFESSIONAL DEVELOPMENT CAREER LATTICE

This document is a product of Virginia's Early Childhood Development Alignment Project

An Initiative of





Virginia Department of Social Services
Office of Early Childhood Development
careerlattice@dss.virginia.gov
www.dss.virginia.gov/family/cc/professionals\_resources
06-11-08

# **Early Childhood and Child Care Pro**

The Career Lattice details steps of career development based on training, ed developing a plan for professional advancement in early childhood education and

The lattice indicates the *minimum licensing requirements* for professionals employed by organizations regulated by VDSS. For those individuals who wish of teachers to have an Associate degree (Step VI) or higher, 100% to have a minimum of a 120-clock-hour credential (Step III). Also, some employers may recommend to the commendation of the comm

	FNTRY	LEVEL	STEP I	STEP II	STEP III
		<u> </u>			
	AIDE ENTRY LEVEL	FAMILY DAY HOME PROVIDER (FDH) ENTRY LEVEL	PROGRAM LEADER/TEACHER (PL) ENTRY LEVEL	VDSS EARLY CHILDHOOD ENDORSEMENT	120-CLOCK-HOUR CHILD DEVT. CREDENTIAL [PROGRAM DIRECTOR (PD) ENTRY LEVEL]
TRAINING LICENSING REQUIREMENTS	LICENSING REQUIREMENTS:  • Minimum 16 yrs of age • Current TB Screening • Satisfactory Sworn Statement • Clear Criminal History Record Report • Clear Child Protective Services Central Registry Check • Ability to communicate with emergency personnel	LICENSING REQUIREMENTS: Provider – Minimum 18 yrs of age Aide – Minimum 14 yrs of age First Aid and Cardiopulmonary Resuscitation (CPR) Current TB Screening Satisfactory Sworn Statement Clear Criminal History Record Report Clear Child Protective Services Central Registry Check Demonstrated proficiency in English	A. LICENSING REQUIREMENTS:  Minimum 18 yrs of age  High school program completion or equivalent  Current TB Screening  Satisfactory Sworn Statement  Clear Criminal History Record Report  Clear Child Protective Services Central Registry Check  Ability to communicate with emergency personnel  B. LICENSING TRAINING REQUIREMENTS:  Within six months prior to assuming Program Leader (PL) position, must receive a minimum of 20* clock hours of training related to the care of children, including, but not limited to:  1. Child Development 2. Playground Safety 3. Health/Safety 4. Preventing/Reporting Child Abuse/Neglect  *24 hrs required as of 06-01-08	LICENSING REQUIREMENTS: FDH – Meets FDH Entry Level PL – Meets Step I A & B  TRAINING: Virginia Department of Social Services (VDSS) Early Childhood Endorsement – Infant and Toddler Or Preschool - 48 clock hours of training (12 4-hour classes) for each endorsement OR: EDUCATION: CHD 166 – Infant and Toddler Programs (College course consisting of at least 3 credits)  CHD 120 - Introduction to Early Childhood Education (College course consisting of at least 3 credits)	LICENSING REQUIREMENTS: FDH – Meets FDH Entry Level PL - Meets Step I A Program Director (PD) – Meets Step I A and minimum 21 years of age PD without mgmt. experience¹ must have 10 clock hrs. of mgmt. training OR one child care mgmt. course OR one college course in business- related field  TRAINING: Minimum 120 clock hours of child-related training as specified by credentialing organization² and VA Standards for Licensed Child Day Centers (CDCs) OR: EDUCATION: College courses equivalent to or exceeding 120 clock hours of training requirement as determined by credentialing organization² and VA Standards
EDUCATION			HIGH SCHOOL EDUCATION OPTION:  Completion of Virginia Department of Education High School Early Childhood Education I & II with National Occupational Competency Testing Institute (NOCTI) Certification		for Licensed CDCs  OTHER REQUIREMENTS:  • As determined by credentialing organization <sup>2</sup> and VA Standards for Licensed CDCs
EXPERIENCE	None required at this level	None required at this level	PL – 6 months supervised programmatic experience	PL – 6 months supervised programmatic experience	PL – 3 months PD – 2 years w/1 year supervisory
CREDENTIAL	• None	• None	• None	VDSS Infant & Toddler Endorsement     VDSS Preschool Endorsement	120-Clock-Hour Child Development Credential [e.g., Child Development Associate (CDA)]

<sup>&</sup>lt;sup>1</sup> Mgmt. experience is defined as at least six months of on-the-job training in an administrative position that requires supervising, orienting, training, and scheduling staff.

<sup>&</sup>lt;sup>2</sup> International or national credentialing organization that meets requirements as stated in 22 VAC 15-30-230 A 4 b of Virginia Standards for Licensed Child Day Centers.

<sup>&</sup>lt;sup>3</sup> Child-related field such as, but not limited to, child care administration, early childhood administration, child development, early childhood development, early childhood education (ECE), human development, early childhood special education, child care, and elementary education (Early Childhood, PK-3, NK-3).

### alth of Virginia ofessional Development Career Lattice

## ducation, and experience in the field. The Lattice provides guidance for any individual decided care based on Virginia Department of Social Services (VDSS) Licensing Standards.

to pursue a position that is regulated by another federal or state authority, a higher level of qualification may be required. For example, Head Start requires 50% equire a higher level of qualification, e.g., 98% of teachers employed by the Virginia Preschool Initiative program hold a Bachelor degree (Step VII) or higher.

STEP IV	STEP V	STEP VI	STEP VII	STEP VIII	STEP IX	
12-CREDIT COMMUNITY COLLEGE CERTIFICATE	ONE-YEAR COMMUNITY COLLEGE CERTIFICATE	Associate Degree	Bachelor Degree	Master Degree	Doctorate Degree	
LICENSING REQUIREMENTS: FDH – Meets FDH Entry Level PL – Meets Step I A PD – Meets Steps I A & III  EDUCATION: Community College Certificate in approved course of study in child-related field <sup>3</sup> w/minimum of 12 total credits	LICENSING REQUIREMENTS:  FDH – Meets FDH Entry Level  PL - Meets Step I A  PD - Meets Steps I A & III  EDUCATION:  One-year community college certificate in approved course of study in child-related field <sup>3</sup> w/minimum of 30 total credits	LICENSING REQUIREMENTS: • FDH – Meets FDH Entry Level • PL - Meets Step I A • PD – Meets Steps I A & III  EDUCATION: • Approved course of study in child-related field <sup>3</sup>	LICENSING REQUIREMENTS: FDH-Meets FDH Entry Level PL-Meets Step I A PD-Meets Steps I A & III  EDUCATION: Approved course of study in child-related field³ or with child- related Licensure or Endorsement	LICENSING REQUIREMENTS: FDH-Meets FDH Entry Level PL-Meets Step I A PD-Meets Steps I A & III  EDUCATION: Approved course of study in child- related field <sup>3</sup>	LICENSING REQUIREMENTS: • FDH-Meets FDH Entry Level • PL-Meets Step I A • PD-Meets Steps I A & III  EDUCATION: • Approved course of study in child-related field <sup>3</sup>	LICENSING REQUIREMENTS
						TRAINING
						EDUCATION
<ul> <li>PL – 3 months</li> <li>PD – 2 years w/1 year supervisory</li> </ul>	PL – 3 months PD – 2 years w/1 year supervisory	• PL – 3 months • PD – 1 year	• PD – 1 year	• PD – 6 months	• PD – 6 months	EXPERIENCE
Community College Certificate in child-related field <sup>3</sup> w/minimum 12 total credits	One-year Community College Certificate in child-related field <sup>3</sup> w/minimum 30 total credits	Associate in Applied Science     Associate of Science     Associate of Arts	Bachelor of Science     Bachelor of Arts	Master of Science     Master of Arts     Master of     Education     Master of     Teaching	Doctor of Philosophy (Ph.D.)     Doctor of Education (Ed.D.)	CREDENTIAL

**KEY**: FDH – Family Day Home Provider PL – Program Leader/Teacher PD – Program Director

Copyright © 2007 Virginia Department of Social Services. Publication may be reproduced for nonprofit education activities. Written permission is required to alter the material or for systematic or large-scale reproduction or inclusion of items in publication for sale or for-profit events. Contact the Office of Early Childhood Development, Virginia Department of Social Services, 7 North Eighth Street, Richmond VA 23219 or <a href="mailto:care-reproduction-car

# PROFESSIONAL DEVELOPMENT RESOURCES

	TRAINING	
ADULT EDUCATION		
English as a Second Language, GED	VA Adult Learning Resource Center, VCU	www.valrc.org
GED Classes	VA Adult Learning Resource Center, VCU	www.vaged.vcu.edu/index.shtml
CHILD DEVELOPMENT		
Apprenticeship Program	VA Dept. of Labor and Industry	www.doli.virginia.gov
Distance Learning*	National Child Care Information Center	http://nccic.org/topics/topic/index.cfm?topicId=49
TIPS Training Calendar	VA Dept. of Social Services	www.dss.virginia.gov/family/cc_providertrain/tips.cgi
VDSS Training	VA Dept. of Social Services	www.dss.virginia.gov/family/cc/professionals_resources.html
HEALTH AND SAFETY		
Child Abuse and Neglect	VISSTA, VCU	www.vcu.edu/vissta/training/va_teachers
Child Passenger Safety	VA Dept. of Health	email Tobey Allen at tobey.allen@vdh.virginia.gov
First Aid & CPR	American Red Cross	www.redcross.org/services/hss
	American Heart Association	www.americanheart.org
	National Safety Council	WWW.nsc.org
	American Safety and Health Institute	www.ashinstitute.com
Playground Safety	National Program for Playground Safety	www.playgroundsafety.org
		IN
Early Childhood Endorsement Program	VA Dept. of Social Services	www.dss.virginia.gov/family/cc/professionals_resources.html
	CREDENTIAL ORGANIZATIONS**	IONS**
CCDE	Child Development Education Alliance	www.CDEAlliance.org
CDA	Council for Professional Recognition	www.cdacouncil.org/cda.htm
ELS1, ELS2, ELS3	IACCEPT	www.iaccept.org
EXECS	National Association of Child Care Professionals	www.naccp.org
NAC, CCP	National Child Care Association	www.nccanet.org
PAC	Association of Christian Schools International	www.acsi.org
PS1, PS2	International Academy of Private Education	www.holloman.com/iape
	EDUCATION	
Community College Certificates and Degrees	Virginia Community College System	www.vccs.edu or http://myfuture.vccs.edu/earlychildhood/
Distance Learning*	National Child Care Information Center	http://nccic.org/topics/topic/index.cfm?topicId=49
Family and Consumer Sciences Classes (ECE)	VA Dept. of Education High School ECE I & II	www.cteresource.org/verso2/search
Higher Education Degrees	State Council of Higher Education for VA	www.schev.edu
Online Degreed ECE	Child Care Exchange	www.childcareexchange.com
	FINANCIAL AID	
VA Child Care Provider Scholarship Program	VA Dept. of Social Services	www.dss.virginia.gov/family/cc/professionals_resources.html
Various	Federal	http://studentaid.ed.gov/PORTALSWebApp/students/english/index.jsp
Various	State	www.virginia.gov/cmsportal2/education_4096/for_students_4101/financial_aid.html
Various	State Council of Higher Education for Virginia	www.schev.virginia.gov/students/Payforcollege.asp

\*Distance Learning programs 1) must meet VDSS Criteria for Provider Training (www.dss.virginia.gov/family/cc/professionals resources.html) to qualify for clock hours of training credit, and 2) may not fully meet VDSS Program Director qualification requirements as stated in 22 VAC 15-30-230 A 4 b. Virginia Regional Licensing Office personnel can assist providers in this determination.
\*\* Program Directors - contact your VDSS licensing inspector to determine whether the credentials issued by these organizations meet the "child development credential" requirements as stated in Standards for Licensed Child Day Centers (22 VAC

15-30-230 A 4 b).

Inclusion of training, education and professional organizations is for informational purposes only and does not imply endorsement of any program contained herein.



### **CHLD 2011** AGES AND STAGES OF DEVELOPMENT FOR INFANTS AND TODDLERS\*\*

Length: 4 Hours - 9:00 a.m. to 1:00 p.m.

Fee: \$10.00

Target Audience: Providers who work with infants and toddlers

### **Overview**

This course is the first in a series related to the care and development of infants and toddlers. The course will provide participants with information on the ages and stages of development for infants and toddlers. The primary focus of this course is to explore three needs that are central to the young child's growth: security, exploration, and identity. In addition, this course will address the sequence of developmental milestones and how each influences the other. Finally, the course discusses the characteristics of caregivers, the value of observation, and the importance of communication between caregivers and parents.

Registratio Number	n Date	City	Location
78457	09/20	Richmond	Community College Workforce Alliance North Run Corporate Center, Room 125 1630 East Parham Road
78458	09/20	Wytheville	Wytheville Meeting Center, Room 3 333 Community Boulevard
78459	09/27	Alexandria	NOVA Community College Alexandria Campus Bisdorf Building, Room AA291 3001 North Beauregard Street
78460	09/27	Virginia Beach	Tidewater Community College Advance Technology Center, Room H-170 1700 College Crescent
78461	09/27	Roanoke	Roanoke Higher Education Center Higher Education Center, Room 206 B 108 North Jefferson Street, Suite 201
78462	10/04	Weyers Cave	Blue Ridge Community College Building E, Room E106 One College Lane
78463	10/11	Fredericksburg	Germanna Community College Fredericksburg Campus Workforce Building, Auditorium 10000 Germanna Point Drive
78464	10/25	Hampton	Thomas Nelson Community College Peninsula Workforce Development Center Rooms 1301–1303 600 Butler Farm Road
78465	11/01	Chester	John Tyler Community College Chester Campus Bird Hall, Room 116 13101 Jefferson Davis Highway
78466	11/01	Springfield	NOVA Community College Springfield Campus Medical Education Building, Room HE256 6699 Springfield Center Drive



### **CHLD 2021** CHILDREN AND NATURE: HABITAT PLAY AREAS FOR CHILD CARE PROFESSIONALS

Length: 6 Hours - 9:00 a.m. to 4:00 p.m.

Fee: \$25.00 (includes lunch)

Target Audience: Providers who work with toddlers

and preschool children

### Overview

Explore the human-nature connection in this course, which will provide ideas for developing safe habitats and gardens where children can interact daily with nature. The course includes an overview of methods and techniques for improving habitat with native plants, water features and simple structures that will attract birds, butterflies and other wildlife for children to observe. Participants will spend some time outdoors (rain or shine) engaged in hands-on activities that illustrate how immersion in nature can enhance a young child's developmental skills and well-being. Learn how to examine your own attitudes toward nature and overcome possible biases that can influence the quality of a child's outdoor experience. Through direct interaction, brief lectures and group discussion, participants will come away with a "toolkit" for developing and using a nature area at their own facility.

### **Objectives**

- · Describe the positive benefits that daily experiences in nature provide for a child's physical and emotional development.
- · Discuss how we form our own attitudes toward nature and how to model positive attitudes for children.
- Identify the main components of an effective nature-oriented play space for children.
- · Describe examples of appropriate play experiences in nature for toddlers and preschoolers.
- · Learn how to design a small-scale, balanced wildlife habitat that will attract birds and butterflies for children to observe.

Registration	on Date	City	Location
78601	10/04	Hampton	Thomas Nelson Community College Peninsula Workforce Dev. Center Room 1120 600 Butler Farm Road
78602	11/01	Springfield	NOVA Community College Springfield Campus Medical Education Building Room HE253 6699 Springfield Center Drive
78603	11/15	Richmond	Community College Workforce Alliance North Run Corporate Center, Room 134 1630 East Parham Road

<sup>\*\*</sup> This may be used as a component course for VDSS ECEP - Infant and Toddler Endorsement Program. See page 9 for details.

### CHLD 2012 CREATING AN APPROPRIATE LEARNING ENVIRONMENT FOR INFANTS AND TODDLERS\*\*

Length: 4 Hours – 9:00 a.m. to 1:00 p.m.

Fee: \$10.00

Target Audience: Providers who work with infants and toddlers

### **Overview**

Desired and the second

This course is designed to identify key elements for creating an appropriate learning environment for infants and toddlers. The primary focus is to explore eight basic qualities of a well-designed infant and toddler space: safety, health, comfort, convenience, child-sized equipment, flexibility, movement, and choice making. In addition, the course will address the sequence of developmental milestones and how they must be considered when planning an appropriate environment. Finally, the course will describe how to develop and organize a daily plan for young infants, mobile infants, and toddlers.

Registrati Number	on Date	City	Location
78467	09/27	Richmond	Community College Workforce Alliance North Run Corporate Center, Room 125 1630 East Parham Road
78468	09/27	Wytheville	Wytheville Meeting Center Room 3 333 Community Boulevard
78469	10/04	Alexandria	NOVA Community College Alexandria Campus Bisdorf Building, Room AA291 3001 North Beauregard Street
78470	10/04	Virginia Beach	Tidewater Community College Advance Technology Center, Room H-170 1700 College Crescent
78471	10/04	Roanoke	Roanoke Higher Education Center Higher Education Center, Room 206B 108 North Jefferson Street, Suite 201
78472	10/11	Weyers Cave	Blue Ridge Community College Robert E. Plecker Workforce Dev. Center Room P126A One College Lane
78473	10/18	Fredericksburg	Germanna Community College Fredericksburg Campus Workforce Building, Auditorium 10000 Germanna Point Drive
78474	11/01	Hampton	Thomas Nelson Community College Peninsula Workforce Dev. Center Rooms 1301-1303 600 Butler Farm Road
78475	11/08	Chester	John Tyler Community College Chester Campus Bird Hall, Room 116 13101 Jefferson Davis Highway
78476	11/08	Springfield	NOVA Community College Springfield Campus Medical Education Building Room HE256 6699 Springfield Center Drive

<sup>\*\*</sup> This may be used as a component course for VDSS ECEP – Infant and Toddler Endorsement Program. See page 9 for details.

# HLTH 2124 EVERY TEACHER IS A BRAIN SURGEON Exploring Brain Development – Part 1\*\*

Length: 4 Hours - 9:00 a.m. to 1:00 p.m.

Fee: \$10.00

Target Audience: Providers who work with infants and toddlers

and preschool children

### Overview

This course offers an introduction and overview of the human brain as it relates to child care and the ages and stages of development. The course will explore the function and physical makeup of the brain, examine the "Windows of Learning" associated with language acquisition, large/small motor skills, reading comprehension, social skills, and discuss the importance of nurturing for successful brain development.

Registration	Date	City	Location
78499	09/27	Springfield	NOVA Community College Springfield Campus Medical Education Building, Room HE256 6699 Springfield Center Drive
78500	10/04	Hampton	Thomas Nelson Community College Peninsula Workforce Dev. Center Rooms 1301-1303 600 Butler Farm Road
78502	11/01	Richmond	Community College Workforce Alliance North Run Corporate Center, Room 125 1630 East Parham Road
78503	11/08	Alexandria	NOVA Community College Alexandria Campus Bisdorf Building, Room AA158 3001 North Beauregard Street
78504	11/15	Weyers Cave	Blue Ridge Community College Robert E. Plecker Workforce Center Room P126A One College Lane
78505	11/15	Virginia Beach	Tidewater Community College Advance Technology Center Room H-170 1700 College Crescent
78506	11/15	Roanoke	Roanoke Higher Education Center Higher Education Center, Room 206B 108 North Jefferson Street, Suite 201
78507	11/15	Abingdon	Virginia Highlands Community College Southwest Higher Education Center Room 240 One Partnership Circle
78508	11/22	Fredericksburg	Germanna Community College Fredericksburg Campus Workforce Building, Rooms 105 A & B 10000 Germanna Point Drive
78509	12/06	Chester	John Tyler Community College Chester Campus Moyar Hall, Rooms M201 A & B 13101 Jefferson Davis Highway

<sup>\*\*</sup> This may be used as a component course for VDSS ECEP – Preschool Endorsement Program. See page 9 for details.

### CHLD 2020 GROWING WILD WITH YOUR CLASS



Fee: \$25.00 (includes lunch)

Target Audience: Providers who work with preschool and

school-age children up to age 12

### **Overview**

With the publication of "Last Child in the Woods" by Richard Louv, the health benefits, both physical and mental, of children having the opportunity to explore nature have never been better understood. The activities provided in this course from Project WILD will provide ideas and resources for helping children in your care become more involved in the natural world. Individual copies of the 500-page *Project WILD K-12 Curriculum and Activity Guide*, activities for preschoolers and supplementary information about Virginia's wildlife will be provided.

### **Objectives**

- Understand the importance of the environment, especially wildlife, in our daily lives.
- · Participate in hands-on activities that will enhance nature studies.
- Review the Project WILD curriculum and activity guide and best practices for using the materials.

Registration Number	Date	City	Location
78598	10/04	Dublin	New River Community College Edwards Hall, Room 117 5251 College Drive
78599	11/01	Williamsburg	Thomas Nelson Community College Williamsburg Discovery Center 5308 Discovery Park Boulevard
78600	12/06	Charlottesville	Piedmont Virginia Community College Virginia Workforce Center, Room 3 2211 Hydraulic Road



# CHLD 2014 GUIDING THE BEHAVIORS OF INFANTS AND TODDLERS\*\*

Length: 4 Hours – 9:00 a.m. to 1:00 p.m.

Fee: \$10.00

Target Audience: Providers who work with infants and toddlers

### **Overview**

This course is designed to identify the behavioral characteristics and temperaments of infants and toddlers; to define the differences between guidance and punishment; and to learn age-appropriate strategies and techniques for use with infants and toddlers. The primary focus of this course is to recognize the factors that affect behaviors, to recognize behaviors that are expected to naturally occur, and to recognize that the caregiver's response affects the outcome of the behavior or guidance technique. In addition, the course will address the sequence of developmental milestones, how these milestones influence the caregiver's response behaviors, and provide participants with appropriate behavioral strategies.

Registratio Number	n Date	City	Location
78487	10/11	Richmond	Community College Workforce Alliance North Run Corporate Center, Room 125 1630 East Parham Road
78488	10/18	Alexandria	NOVA Community College Alexandria Community College Bisdorf Building, Room AA291 3001 North Beauregard Street
78491	10/18	Virginia Beach	Tidewater Community College Advance Technology Center, Room H-170 1700 College Crescent
78492	10/18	Roanoke	Roanoke Higher Education Center Higher Education Center, Room 206B 108 North Jefferson Street, Suite 201
78493	10/25	Weyers Cave	Blue Ridge Community College Building E, Room E106 One College Lane
78494	10/25	Wytheville	Wytheville Meeting Center Room 3 333 Community Boulevard
78495	11/15	Fredericksburg	Germanna Community College Fredericksburg Campus Workforce Building, Rooms 105 A & B 10000 Germanna Point Drive
78496	11/22	Chester	John Tyler Community College Chester Campus Bird Hall, Room 116 13101 Jefferson Davis Highway
78497	11/22	Springfield	NOVA Community College Springfield Campus Medical Education Building, Room HE256 6699 Springfield Center Drive
78498	11/22	Hampton	Thomas Nelson Community College Peninsula Workforce Dev. Center Rooms 1301-1303 600 Butler Farm Road

<sup>\*\*</sup> This may be used as a component course for VDSS ECEP – Infant and Toddler Endorsement Program. See page 9 for details.

### **CHLD 2006** NURTURING PRODUCTIVE PARTNERSHIPS **WITH PARENTS\*\***

Length: 4 Hours - 9:00 a.m. to 1:00 p.m.

Fee: \$10.00

Target Audience: Providers who work with children of all ages

### Overview

This course is designed to enhance the early childhood professional's skills and ability to establish positive, productive partnerships with parents. The course will identify the principles of effective communication with parents and discuss techniques and strategies for dealing with difficult parent-teacher situations. This course includes hands-on activities, community learning group discussions, a video, and a lecture.

Registration Number	n Date	City
78511	09/20	Fredericksb

		-	
78511	09/20	Fredericksburg	Germanna Community College Fredericksburg Campus Workforce Building, Rooms 105 A & B 10000 Germanna Point Drive
78512	09/20	Springfield	NOVA Community College Springfield Campus Medical Education Building, Room HE256 6699 Springfield Center Drive
78513	09/20	Hampton	Thomas Nelson Community College Peninsula Workforce Dev. Center Rooms 1301-1303 600 Butler Farm Road
78514	09/27	Chester	John Tyler Community College Chester Campus Moyar Hall, Rooms M201 A & B 13101 Jefferson Davis Highway
78515	10/25	Richmond	Community College Workforce Alliance North Run Corporate Center, Room 125 1630 East Parham Road
78517	10/25	Alexandria	NOVA Community College Alexandria Campus Bisdorf Building, Room AA158 3001 North Beauregard Street
78518	10/25	Virginia Beach	Tidewater Community College Advance Technology Center, Room H-170 1700 College Crescent
78519	10/25	Roanoke	Roanoke Higher Education Center Higher Education Center, Room 206B 108 North Jefferson Street, Suite 201
78520	11/01	Weyers Cave	Blue Ridge Community College Building E, Room E106 One College Lane
78521	11/01	Abingdon	Virginia Highlands Community College Southwest Higher Education Center Room 240 One Partnership Circle

### **CHLD 2007 OBSERVATION AND RECORDING:** IT'S NOT ALWAYS OBVIOUS\*\*

Length: 4 Hours - 9:00 a.m. to 1:00 p.m.

Fee: \$10.00

Target Audience: Providers who work with children of all ages

### **Overview**

Learning the fine art of observation and recording of children's behavior allows the child care professional to gain a greater understanding of the children in her/his care in order to enhance curricula; plan and adapt the classroom or home environment; provide staff and parents with insight into each child's interests; develop children's social skills; and manage challenging behaviors. Methods of observation and the pros and cons of various types of recording tools will be discussed. The course will assist professionals in incorporating the skill of accurately and objectively observing and recording children's behavior in various settings.

Registrati Number	on Date	City	Location
78522	09/20	Chester	John Tyler Community College Chester Campus Bird Hall, Room 116 13101 Jefferson Davis Highway
78523	09/27	Hampton	Thomas Nelson Community College Peninsula Workforce Dev. Center Rooms 1301-1303 600 Butler Farm Road
78524	10/04	Fredericksburg	Germanna Community College Fredericksburg Campus Workforce Building, Rooms 105 A & B 10000 Germanna Point Drive
78525	10/25	Springfield	NOVA Community College Springfield Campus Medical Education Building, Room HE256 6699 Springfield Center Drive
78526	11/01	Virginia Beach	Tidewater Community College Advance Technology Center, Room H-170 1700 College Crescent
78527	11/01	Roanoke	Roanoke Higher Education Center Higher Education Center, Room 206B 108 North Jefferson Street, Suite 201
78528	11/08	Weyers Cave	Blue Ridge Community College Robert E. Plecker Workforce Center Room P126A One College Lane
78529	11/08	Abingdon	Virginia Highlands Community College Southwest Higher Education Center Room 240 One Partnership Circle
78530	11/15	Richmond	Community College Workforce Alliance North Run Corporate Center, Room 125 1630 East Parham Road
78531	12/06	Alexandria	NOVA Community College Alexandria Campus Bisdorf Building, Room AA158 3001 North Beauregard Street

<sup>\*\*</sup> This may be used as a component course for both VDSS Early Childhood Endorsement Programs. See page 9 for details.

<sup>\*\*</sup> This may be used as a component course for both VDSS Early Childhood **Endorsement Programs. See page 9 for details.** 

# CHLD 2013 PLANNING ACTIVITIES FOR INFANTS AND TODDLERS\*\*

Length: 4 Hours – 9:00 a.m. to 1:00 p.m.

Fee: \$10.00

Target Audience: Providers who work with infants and toddlers

### **Overview**

Registration

This course is designed to identify age and stage appropriate play experiences for infants and toddlers by defining the role of infant/toddler caregivers. Developmental domains will be discussed as they relate to play experiences. The course will identify the characteristics of appropriate play experiences for infants and toddlers and introduce participants to guidelines for selecting and constructing appropriate play materials.

Number	Date	City	Location
78477	10/04	Richmond	Community College Workforce Alliance North Run Corporate Center, Room 125 1630 East Parham Road
78478	10/11	Alexandria	NOVA Community College Alexandria Campus Bisdorf Building, Room AA158 3001 North Beauregard Street
78479	10/11	Virginia Beach	Tidewater Community College Advance Technology Center, Room H-170 1700 College Crescent
78480	10/11	Roanoke	Roanoke Higher Education Center Higher Education Center, Room 206B 108 North Jefferson Street, Suite 201
78481	10/11	Wytheville	Wytheville Meeting Center Room 3 333 Community Boulevard
78482	10/18	Weyers Cave	Blue Ridge Community College Robert E. Plecker Workforce Center Room P126A One College Lane
78483	11/08	Fredericksburg	Germanna Community College Fredericksburg Campus Workforce Building, Rooms 105 A & B 10000 Germanna Point Drive

John Tyler Community College

13101 Jefferson Davis Highway

6699 Springfield Center Drive

Thomas Nelson Community College Peninsula Workforce Dev. Center

Medical Education Building, Room HE256

NOVA Community College Springfield Campus

Chester Campus Bird Hall, Room 116

Rooms 1301-1303 600 Butler Farm Road

### CHLD 2019 PLAYGROUND SAFETY



Length: 3 Hours – 9:00 a.m. to 12:00 p.m.

Fee: \$10.00

Target Audience: Providers who work with children of all ages

### **Overview**

This course will raise awareness about the many issues related to making and keeping playgrounds safe for children including: supervising children, choosing age-appropriate equipment, ensuring safe surfacing, understanding proper layout of equipment, maintaining the playground, and identifying and resolving playground hazards. The course has been updated to reflect the newest information (April 2008) from the Consumer Product Safety Commission. Information that is required by the *Standards for Licensed Child Day Centers* and the *Minimum Standards for Licensed Family Day Homes* on playground safety will be included.

### **Objectives**

- Describe the leading causes of playground injuries and deaths.
- List and describe the components of a S.A.F.E. playground.
- · Explain the components of active supervision.
- Describe how age-appropriate playground equipment can help reduce injuries.
- Explain safe surfacing and describe the importance of a proper use zone.
- Evaluate the playground for potential hazards.
- Name at least two reasons why proper maintenance of the playground is so important.
- Identify steps to take in purchasing new playground equipment and surfacing.
- Identify important components of a written playground safety procedure.
- Apply principles of playground safety to realistic situations/environments.

Registration Number	on Date	City	Location
78592	9/27	Wytheville	Wytheville Meeting Center Rooms 1 & 2
			333 Community Boulevard
78593	10/25	Williamsburg	Thomas Nelson Community College
		· ·	Williamsburg Discovery Center
			5308 Discovery Park Boulevard
78594	11/01	Chester	John Tyler Community College
			Chester Campus
			Bird Hall, Room B124
			13101 Jefferson Davis Highway
78595	11/15	Springfield	NOVA Community College
			Springfield Campus
			Medical Education Building, Room HE253
			6699 Springfield Center Drive
78596	11/22	Roanoke	Roanoke Higher Education Center
			Higher Education Center, Room 117
			108 North Jefferson Street, Suite 201
78597	12/06	Fredericksburg	Germanna Community College
			Fredericksburg Campus
			Workforce Building, Rooms 105 A & B
			10000 Germanna Point Drive

78484

78485

78486

11/15 Chester

Springfield

Hampton

11/15

11/15

<sup>\*\*</sup> This may be used as a component course for VDSS ECEP – Infant and Toddler Endorsement Program. See page 9 for details.

# CHLD 2009 PREVENTING INJURIES IN THE CHILD CARE ENVIRONMENT\*\*

Length: 4 Hours – 9:00 a.m. to 1:00 p.m.

Fee: \$10.00

Target Audience: Providers who work with children of all ages

### **Overview**

This course will raise awareness about keeping the child care environment safe and ensuring active supervision for children, including preventing falls, burns, choking, suffocation, strangulation and injuries related to products, toys, furniture, water, transportation and pedestrian injuries. Information that is required by the *Standards for Licensed Child Day Centers* and the *Minimum Standards for Licensed Family Day Homes* on safety and injury prevention in the child care environment will be included.

Registratio Number	n Date	City	Location
78542	09/27	Weyers Cave	Blue Ridge Community College Building E, Room E106 One College Lane
78543	10/04	Wytheville	Wytheville Meeting Center Room 3 333 Community Boulevard
78546	10/11	Chester	John Tyler Community College Chester Campus Bird Hall, Room 116 13101 Jefferson Davis Highway
78547	10/11	Springfield	NOVA Community College Springfield Campus Medical Education Building, Room HE256 6699 Springfield Center Drive
78548	10/18	Hampton	Thomas Nelson Community College Peninsula Workforce Dev. Center Rooms 1301-1303 600 Butler Farm Road
78549	10/25	Fredericksburg	Germanna Community College Fredericksburg Campus Workforce Building, Auditorium 10000 Germanna Point Drive
78550	11/01	Alexandria	NOVA Community College Alexandria Campus Bisdorf Building, Room AA158 3001 North Beauregard Street
78551	11/08	Roanoke	Roanoke Higher Education Center Higher Education Center, Room 206B 108 North Jefferson Street, Suite 201
78552	11/22	Richmond	Community College Workforce Alliance North Run Corporate Center, Room 125 1630 East Parham Road
78553	12/06	Virginia Beach	Tidewater Community College Advance Technology Center, Room H-170 1700 College Crescent

# CHLD 2008 REFRAMING DISCIPLINE PART I: FROM STOPPING MISBEHAVIOR TO TEACHING SKILLS\*\*

Length: 4 Hours – 9:00 a.m. to 1:00 p.m.

Fee: \$10.00

Target Audience: Providers who work with children ages

2 - 8 years

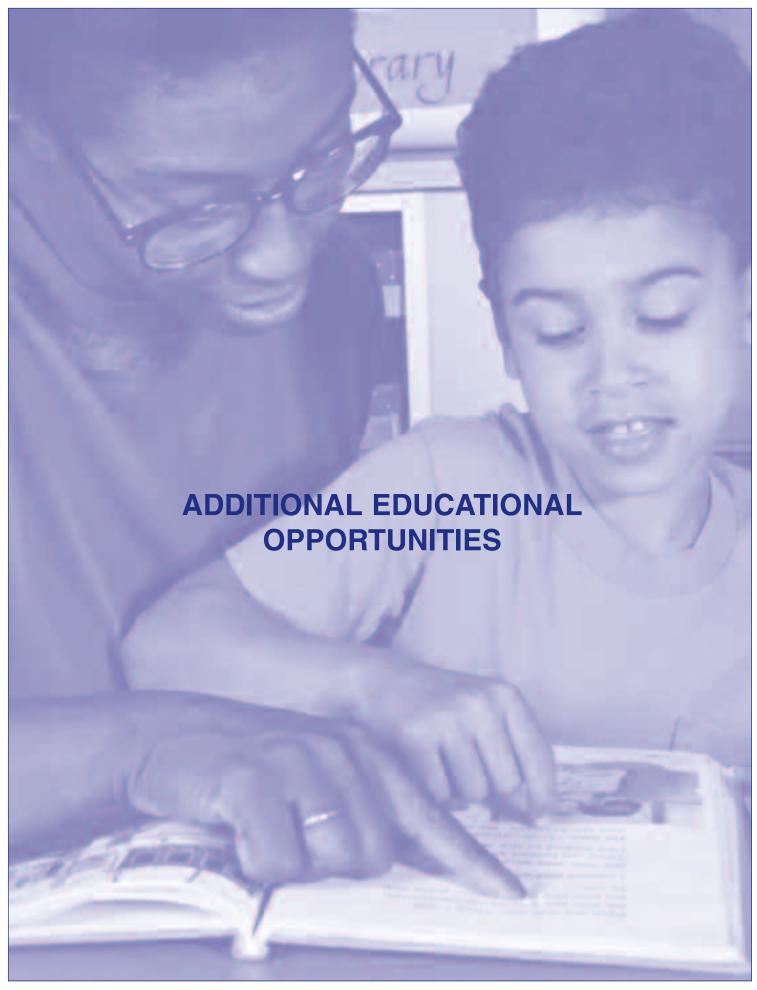
### Overview

This course suggests ways that adults can connect with children who have behavior challenges to help them engage, learn and get along with others. Participants will learn how to examine their own attitudes related to discipline and change the way they deal with children from a reactive mode to a teaching mode so that the children can learn more appropriate behaviors. The course will provide adults with the skills necessary to move from seeing a "problem child" to seeing "problem behavior."

Registratio Number	n Date	City	Location
78532	09/27	Fredericksburg	Germanna Community College Workforce Building, Auditorium 10000 Germanna Point Drive
78533	10/04	Springfield	NOVA Community College Springfield Campus Medical Education Building, Room HE256 6699 Springfield Center Drive
78534	10/25	Chester	John Tyler Community College Chester Campus Moyar Hall, Rooms M201 A & B 13101 Jefferson Davis Highway
78535	11/08	Richmond	Community College Workforce Alliance North Run Corporate Center, Room 125 1630 East Parham Road
78536	11/15	Alexandria	NOVA Community College Alexandria Campus Bisdorf Building, Room AA158 3001 North Beauregard Street
78537	11/22	Virginia Beach	Tidewater Community College Advance Technology Center, Room H-170 1700 College Crescent
78538	11/22	Roanoke	Roanoke Higher Education Center Higher Education Center, Room 206B 108 North Jefferson Street, Suite 201
78539	11/22	Abingdon	Virginia Highlands Community College Southwest Higher Education Center Room 240 One Partnership Circle
78540	12/06	Weyers Cave	Blue Ridge Community College Robert E. Plecker Workforce Center Room P126A One College Lane
78541	12/06	Hampton	Thomas Nelson Community College Peninsula Workforce Dev. Center Rooms 1301-1303 600 Butler Farm Road

<sup>\*\*</sup> This may be used as a component course for both VDSS Early Childhood Endorsement Programs. See page 9 for details.

<sup>\*</sup> This may be used as a component course for both VDSS Early Childhood Endorsement Programs. See page 9 for details.



### **DISTANCE LEARNING**

### **READ-A-BOOK PROGRAM**

This distance learning self-study program allows early childhood professionals to earn training credit hours by reading children's literature and books on early childhood education and child development. The Office of Early Childhood Development, a part of the Virginia Department of Social Services, collaborated with the Library of Virginia to place sets of books in each of the 350 public libraries across Virginia. The Read-A-Book Program focuses on the importance of incorporating children's literature across the curriculum, reading to and with young children daily, understanding early brain development, fostering language and literacy development, and communicating successfully with young children. **This program currently offers two book report options for obtaining training credit hours.** You are encouraged to choose one or both to receive credit. You may read and report on more than one book, and be eligible to receive training credit hours for each new book with its corresponding book report submitted to VDSS for grading. All book report materials are free. A \$10.00 processing fee will be charged when you submit materials for grading. (Do not send your money until you submit your materials for grading.)

### Option 1: Reading Children's Literature Books with Children

Option 1 requires you to read at least two children's literature books to your children and then develop a book report for each book that describes the activities and projects you developed to support the story or theme of the book. You may choose from the infant and toddler storybooks placed in each public library in Virginia, or you may choose to use two of your own favorite children's books.

### **Option 2: Reading Professional Books**

Option 2 requires you to choose to read one of the professional books listed in the Read-A-Book Program booklet, and then complete the Professional Development Book Report developed for each book. Each Virginia public library has at least one copy of the professional development books listed in the Read-A-Book Program booklet.

### To Participate

Interested individuals must request a copy of the Read-A-Book Program booklet from VDSS. The booklet includes book lists, instructions, and all forms required to participate in Option 1, and the list of professional development books and special instructions to participate in Option 2. A complete listing of Virginia public library locations throughout the Commonwealth is also included in the Read-A-Book Program Booklet. Librarians do not have the book report materials; you must contact VDSS.

### **To Request Materials**

Read-A-Book Program materials may be downloaded and printed by visiting <a href="http://www.dss.virginia.gov/redirect/?83">http://www.dss.virginia.gov/redirect/?83</a>, or they may be requested electronically at: <a href="mailto:read.a.book@dss.virginia.gov">read.a.book@dss.virginia.gov</a>, or by mail using the form below. If you request materials by email, please state whether you would like to receive the program booklet electronically or by mail.

Cut Out or Photocopy

# Read-A-Book Program Booklet Request Form Mailing Address: Read-A-Book Program Office of Early Childhood Development Virginia Department of Social Services 7 North 8th Street Richmond, VA 23219-3301 Name: Address: Telephone Number: Email address:

### DISTANCE LEARNING

### **VIDEO SERIES**

The Virginia Department of Social Services (VDSS) currently offers two video-based training programs with study guides and testing materials. These programs are self-paced and child care professionals may earn four, six, or eight hours of training credit upon successful completion of the assessment materials.

### To Participate

Child care professionals borrow the videotapes and receive copies of the study guides and test materials from one of the eight regional licensing offices listed below. There is no cost for the study guides or testing materials. A ten dollar (\$10.00) processing fee per person is charged when submitting the completed assessments for grading.

To apply to receive credit for participation in either video series, each individual must complete the assessment materials for each program. Individuals must receive a passing grade to be awarded training credit hours. Detailed instructions for participation are included with each study guide. Please allow 3-4 months for VDSS to process test materials.

1 – DSS 101 - The Whole Child - A Caregiver's Guide to the First Five Years (TWC) is a video series production developed by WTVS Detroit and the Merrill-Palmer Institute at Wayne State University in 1998. It is based on the text-book of the same name written by Joanne Hendrick, Professor of Early Childhood Education Emerita at the University of Oklahoma.

### 2 – The Program for Infant/Toddler Caregivers (PITC)

was developed by WestEd and the California Department of Education. A team of experts in child development, child care, adult education, and print and video production was assembled to work with national and state advisors to create this video production. The goal of the program was to develop meaningful training materials based on sound principles and proven practices. The materials were developed for both center-based and family day home providers and focus on caring for infants and toddlers.

To reserve the videotapes for participation in either video series training program, please call your regional licensing office listed below.

 Central Region:
 (804) 662-9773

 Fairfax Area:
 (703) 934-1505

 Eastern Region:
 (757) 491-3953

 Verona Area:
 (540) 332-2330

 Peninsula Area:
 (757) 247-8020

 Piedmont Region:
 (540) 857-6519

 Northern Region:
 (540) 347-6345

 Western Licensing Office:
 (276) 676-5655

## CHILD ABUSE AND NEGLECT ONLINE COURSE

An online course called, Child Abuse and Neglect: Recognizing, Reporting, and Responding for Educators, is now available for child care providers. Originally, it was developed by VDSS with VISSTA and the Department of Education for teacher licensure. Successful completion of this course provides 2 hours of training credit. The course may be accessed at <a href="https://www.vcu.edu/vissta/training/va\_teachers">www.vcu.edu/vissta/training/va\_teachers</a> and all are welcome to take this course.

# NATIONAL PROGRAM FOR PLAYGROUND SAFETY (NPPS) ONLINE TRAINING OPPORTUNITIES

NPPS offers online courses that target the needs of child care providers. Listed below are two options.

**Early Childhood Outdoor Play Inspectors Program** is an interactive online course that gives child care providers the knowledge and understanding needed to inspect the outdoor play area for safety. Through pictures, discussion, readings, and assignments, providers will gain the experience needed to inspect the early childhood outdoor play environment.

- Length of Course once coursework is begun, participants have up to four weeks to complete the course, which is self-paced
- Clock Hours 12 hours
- CEUs 1.2

Playground Supervision for Child Care Providers is an online course that gives child care providers the opportunity to learn supervision practices in an outdoor play environment. Through instructional videos, pictures, and written information, providers will learn new supervision techniques to implement in their facilities.

- Length of Course Once coursework is begun, participants have up to two weeks to complete the course, which is self-paced.
- Clock Hours 1 hour
- CEUs 0.1

### To register:

Visit <a href="http://www.playgroundsafety.org/training/online/index.htm">http://www.playgroundsafety.org/training/online/index.htm</a>

For more information:

Contact the National Program for Playground Safety as listed below.

www.playgroundsafety.org Phone: (800) 554-PLAY (7529)

Fax: (319) 273-7308

Email: playground-safety@uni.edu

### ADDITIONAL TRAINING RESOURCES

# TRAINING INFORMATION FOR PROVIDER SUCCESS (TIPS) CALENDAR



The Training Information for Provider Success (TIPS) Calendar permits for-profit, non-profit and governmental organizations to list child care provider training. The calendar lists all training opportunities in date order and provides a search feature that permits access to specific training,

locations, and dates. VDSS offers this site as an informational service and does not endorse any non-VDSS training. The TIPS Calendar may be viewed at: <a href="http://www.dss.virginia.gov/redirect/?83">http://www.dss.virginia.gov/redirect/?83</a>.

### **DIRECTOR'S TOOLBOX**

To order copies of the newly revised Director's Toolbox, a training aid for directors and staff members in child care/child development centers, please complete the Director's Toolbox Order Form available at: <a href="http://www.dss.virginia.gov/redirect/?83">http://www.dss.virginia.gov/redirect/?83</a> and return the form with a check or money order made payable to TREASURER OF VIRGINIA. Copies of the Director's Toolbox cost \$10.00 each. For more information, contact (804) 726-7652.

# VIRGINIA CHILD CARE PROVIDER SCHOLARSHIP PROGRAM

VDSS provides the Virginia Child Care Provider Scholarship Program that pays for college tuition and technology fees for child care providers. The program pays for either a maximum of eight courses or the current maximum lifetime award, whichever comes first, at Virginia's institutions of higher learning, and is funded through the Federal Child Care and Development Fund. To obtain more information call 1-866-636-1608 or visit the Web site at: <a href="http://www.dss.virginia.gov/family/cc/scholarship.html">http://www.dss.virginia.gov/family/cc/scholarship.html</a>.

# EARLY CARE AND EDUCATION RESOURCE DOCUMENTS

It is vital that we support Virginia's young children as they prepare for school and life success. Consequently, two documents have been developed by the Virginia Early Childhood Alignment Project Task Force to serve as guides to assist adults in their important roles with young children.

The Milestones of Child Development document articulates a research-based set of child indicators and strategies for adults designed to support the growth and development of young children from birth to kindergarten entry. Providers can utilize the Milestones as a reference on child development for program and curriculum planning, and in working with parents to provide information, guidelines, and support in facilitating each child's development.

The Competencies for Early Childhood Professionals document articulates standards for competent practice, identifying what early childhood professionals must know, be able to do, and care about to provide quality early care and education. Providers may use the Competencies as a tool to develop an individual plan for professional development. Employers can utilize the Competencies as a guide in developing hiring practices, salary structures, and employee plans for professional development.

For more information, or to download these valuable documents, visit the Web site at: <a href="http://www.dss.virginia.gov/redirect/?83">http://www.dss.virginia.gov/redirect/?83</a>.

### VIRGINIA DEPARTMENT OF HEALTH, DIVISION OF INJURY AND VIOLENCE PREVENTION

A FREE basic child passenger safety course for child care providers and other staff members is available through the Virginia Department of Health's Division of Injury and Violence Prevention. The 90 minute course is designed to give child care providers the basic knowledge and information needed to properly restrain children during transport (e.g., type of seat needed based on child's age, height, and weight, proper placement in vehicle, etc.). In addition to requesting the training course, providers may also request to have a safety seat inspection for parents during pick-up of their children. To schedule a free class or safety seat inspection, or for more information, please contact Tobey Allen at tobey.allen@vdh.virginia.gov.



### ADDITIONAL TRAINING RESOURCES

### VIRGINIA CHILD CARE RESOURCE AND REFERRAL NETWORK (VACCRRN)

VACCRRN, a statewide network, promotes the positive development of all children. VACCRRN network members are local child care resource and referral (CCR&R) agencies that provide services to families, early childhood professionals, and communities. Each VACCRRN agency provides information for consumers on how to select child care and maintains a regional database of providers that links families with child care options.

CCR&R agencies help child care providers maintain and improve quality of care by offering technical assistance and training in their local communities. Many member agencies have lending libraries for toys, equipment, and resources to enhance learning opportunities. Training sessions are scheduled by each member agency to meet the needs of their local providers and are offered via distance learning, as well as individual and group class sessions. In addition to their own training, VACCRRN member agencies provide access to curricula, such as ZERO TO THREE's Partnering with Parents: Preventing Child Abuse and Neglect, and The Center on Social and Emotional Foundations for Early Learning's Promoting Social and Emotional Competence\*.

### **VACCRRN** training topics include:

Partnering with Parents:

Preventing Child Abuse and Neglect

- Building Collaborative Relationships
- Early Brain Development
- Social-Emotional Development
- Understanding Temperament
- The Influence of Culture
- Understanding and Responding to Abuse
- Responses to Troubled Parents
- Challenging Behaviors

Promoting Social and Emotional Competence

- Promoting Children's Success
- Social Emotional Teaching Strategies
- Individualized Intensive Interventions
- Leadership Strategies

Scheduled training opportunities are listed on the VDSS TIPS Calendar. To find the VACCRRN agency serving your community, contact VACCRRN at 1-866-KIDS-TLC (1-866-543-7852), or visit the Web site at: <a href="https://www.vaccrrn.org">www.vaccrrn.org</a>.

### \* Note:

Continuing Education Units (CEUs) are available for this training when completed through a VACCRRN member agency.

### **SQUARE ONE**

Square One offers prevention and early intervention (PEI) courses for child care providers/early childhood educators, home visitors, and parents. Training sessions will be held from either 9 a.m. – 4 p.m. or



9 a.m. – 12 noon at various locations in Hampton Roads and in other parts of the state on a contract basis. An audio/web conference series of 1 hour training sessions will also be offered. Participants will receive an in-service training certificate upon completion of a course or audio/web conference. Visit the Square One Web site at <a href="https://www.SqOne.org">www.SqOne.org</a> to view the class calendar and follow registration/payment procedures. For more information or to sign up for a newsletter, contact Square One at <a href="mailto:info@sqone.org">info@sqone.org</a> or call (757) 552-0293.

### Some of the courses offered include:

Parent/Child Interaction
Dynamics/Indicators of Child Abuse & Neglect
Infant Care/Development/Health (0-12 mo.)
Infant Care/Development/Health (13-36 mo.)
Infant Care/Development/Health (37 mo.- 5 yr.)

Growing a Brain Language Development/Emerging Literacy Working with Resistant Parents Supervision Skills Pediatric Overweight Mental Health

Advanced Brain Development Advanced Supervision Skills

### VIRGINIA DEPARTMENT OF LABOR AND INDUSTRY, DIVISION OF REGISTERED APPRENTICESHIP

Did you know that you can achieve a journeyworker's card in the field of Child Care? Registered Apprenticeship is a training system combining on-the-job training with child care related instruction. Many child care providers in Virginia are exploring this option as a way to enhance the training of current staff and bringing new employees into the profession. Depending on each individual's circumstances, scholarship funding for some of the required coursework may be available through the Virginia Child Care Provider Scholarship Program. Additionally, many of the classes in this catalog are already approved for credit toward an apprenticeship completion certificate. For more information about Registered Apprenticeship, contact this agency by email at: apprenticeship@doli.virginia.gov. call (804) 786-2382, or visit the agency Web site at www.doli.virginia.gov.



The <u>1-2-3 READ!</u> storybook-based curriculum is a research-based early literacy curriculum developed by Child Development Resources (CDR) that has been proven to result in children, birth to age 3 years, achieving significant, measurable gains in their language and cognitive development. 1-2-3 READ! is designed to build emergent literacy in infants and toddlers through a carefully planned set of experiences that lay the foundation for reading and writing success.

The <u>1-2-3 READ! Virginia Early Literacy Training</u> is an interactive, practical two-day training designed for you if you work with infants and toddlers in a group setting.

### During this training, you will learn . . .

- Strategies for expanding children's language through story telling and one-on-one conversations,
- How to select and use books and print materials with infants and toddlers,
- How to infuse literacy activities within a child's daily routines,
- How to use story props to engage infants and toddlers in early literacy experiences,
- Strategies for involving families in literacy activities, and MUCH MORE!!!

### Upon completion of the full 12 hours of training, YOU WILL RECEIVE . . .

- A certificate of attendance that can be used toward continuing training credit hours required by VDSS
- A sample Take-Home Bag to help involve parents in literacy activities with their children at home

### Upon completion of the full 12 hours of training, YOUR PROGRAM WILL RECEIVE . . .

- A complete set of five 1-2-3 READ! curriculum modules and accompanying children's books
- An opportunity to apply for follow-up on-site coaching and additional literacy materials

**TIME:** 8:30 A.M. – 4:00 P.M. on two consecutive Saturdays (see registration form for dates) **COST:** \$25.00 per person – check or money order payable to Child Development Resources

Registration and payment must be received by August 29, 2008.

Each registered participant must attend both days of the training. **Limit of two** infant and toddler staff per program site. Once you register, your space is reserved and attendance is expected. If for any reason you are unable to attend once you have registered, please cancel with enough notice so that others may attend. **No refunds, only substitutions**.

Photocopy this form (one form per person)
MAIL: 1-2-3 READ!. P.O. Box 280. Norge. VA 23127-0280

REGISTRATION FORM						
Please Print						
Name:	Social Security #:					
Title:						
Your Program Name:						
Program type: 🔲 Family Home 🔲 Center-based Number of children birth–36 months in your program:						
Address:						
City:						
Phone: ( ) Fax: ( )	Email:					
Lunch provided. Please indicate special dietary needs:						
Choose one set of training dates and check desired location for chosen dates						
September 13 & 20, 2008	October 4 & 11, 2008					
☐ Chesapeake ☐ Fairfax ☐ Glen Allen	☐ Chester ☐ Marion ☐ Staunton					
☐ Hampton ☐ Roanoke	☐ Culpeper ☐ Winchester					

For more information on 1-2-3 READ! Virginia contact Lisa McKean at (757) 566-2840 or <u>lisam@cdr.org</u>
REGISTRATION MUST BE RECEIVED BY AUGUST 29, 2008.

1-2-3 READ! Virginia is funded by the Virginia Department of Social Services Child Care and Development Fund (CCDF) Infant and Toddler Targeted Funds through a contract with Child Development Resources <a href="https://www.123read.cdr.org">www.123read.cdr.org</a>.

VIRGINIA DEPARTMENT OF SOCIAL SERVICES Office of Early Childhood Development

> 7 North Eighth Street Richmond, Virginia 23219-3301

www.dss.virginia.gov/redirect/?83

PRESORTED STANDARD U S POSTAGE PAID RICHMOND VA PERMIT NO 2051